



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

Government Degree College

- Name of the Head of the institution

Dr. N.S.N. Swamy

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

08942287001

- Mobile No:

9491915112

- Registered e-mail

amadalavalasa.jkc@gmail.com

- Alternate e-mail

iqac.amadalavalasa@gmail.com

- Address

Pathina Vari Street College Road

- City/Town

Amadalavalasa

- State/UT

Andhra Pradesh

- Pin Code

532185

2.Institutional status

- Affiliated / Constitution Colleges

Affiliated

- Type of Institution

Co-education

- Location

Semi-Urban

- Financial Status

UGC 2f and 12(B)

- Name of the Affiliating University **Dr B R Ambedkar University**
- Name of the IQAC Coordinator **Dr S Sai Kumar**
- Phone No. **08942287001**
- Alternate phone No. **08942287001**
- Mobile **9493086303**
- IQAC e-mail address **iqac.amadalavalasa@gmail.com**
- Alternate e-mail address **amadalavalasa.jkc@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <http://gdcamadalavalasa.ac.in>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.02	2016	27/03/2016	28/03/2021

6. Date of Establishment of IQAC **28/03/2016**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC was instrumental in introducing two certificate courses in the institution.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Introduction of Single Major Subject	Political Science was introduced as a single major subject
Online Feedback was introduced	Online feedback was collected

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
The Commissioner of Collegiate Education	30/12/2023

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Government Degree College
• Name of the Head of the institution	Dr. N.S.N. Swamy
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08942287001
• Mobile No:	9491915112
• Registered e-mail	amadalavalasa.jkc@gmail.com
• Alternate e-mail	iqac.amadalavalasa@gmail.com
• Address	Pathina Vari Street College Road
• City/Town	Amadalavalasa
• State/UT	Andhra Pradesh
• Pin Code	532185
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Dr B R Ambedkar University
• Name of the IQAC Coordinator	Dr S Sai Kumar
• Phone No.	08942287001

• Alternate phone No.	08942287001				
• Mobile	9493086303				
• IQAC e-mail address	iqac.amadalavalasa@gmail.com				
• Alternate e-mail address	amadalavalasa.jkc@gmail.com				
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4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.02	2016	27/03/2016	28/03/2021
6.Date of Establishment of IQAC			28/03/2016		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			3		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
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<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
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Plan of Action	Achievements/Outcomes
Introduction of Single Major Subject	Political Science was introduced as a single major subject
Online Feedback was introduced	Online feedback was collected
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
The Commissioner of Collegiate Education	30/12/2023
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	18/01/2022
15. Multidisciplinary / interdisciplinary	
The College does not offer any Multidisciplinary / Interdisciplinary courses at present. However the college is planning to introduce the courses in future.	

National Educational Policy was formulated with a view to bring changes in education from Primary level educational institutes to Higher Education Institutions (HEIs) on par with world standards. In the case of our institution, multi-disciplinary courses were introduced for Humanities from this academic year.

In Andhra Pradesh the state Government already introduced, Skill Development Courses and Life Skill Courses in the First Three semesters wherein the Arts and Humanities student can learn Science/Commerce courses which are aimed at acquisition of skill in a particular job-oriented programme/self-employment programme.

The following skill development courses and life skill courses have been introduced in the Universities of Andhra Pradesh. Skill Development Courses: Semester I: Number of Courses Offered—

II: Number of Courses Offered - Entrepreneurship

(Commerce)

Semester II: Number of Courses Offered - 01 Choices: Information and Communication Technology (Computers),

Semester III: Number of Courses Offered—02

Skill Development Courses suggested by the State Council for Higher Education under Choice Based Credit System (CBCS)

Also the Community Service Project (CSP) is implemented at the end of second semester which is aimed at imparting practical earning through surveying of socio economic conditions and topics of students' choice in habitations of their own choice.

16.Academic bank of credits (ABC):

The College is digitalizing all the records and achievements of students will be maintained as per the SOP prescribed by the CCE

This system has not been introduced so far and the State Government is contemplating to introduce the Academic Bank of Credit system very soon.

17.Skill development:

The courses offered by the college include a comprehensive skill development courses and Life Skill courses on self employment and employability. The students are encouraged to engage in Community Service Project also.

The students do internships in their respective subject-related industries/firms/Government Departments at the end of fourth semester and the institution has made all arrangements for mapping the mentor-student and student-industry connectivity. The

Students will have the chance of learning skills of their choice for eight- weeks. The students will go for Apprenticeship /on job training for one full semester in the final year of three-year degree course where the student will acquire necessary skills for survival in his life. The institution has entered Memorandum of Understanding with AP State Skill Development Corporation and has established a skill development center in the institution where training for students in two areas of knowledge will be given to the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Except languages like English, all other subjects are taught with a

blend of mother tongue (Telugu). This enables the students to understand better.

Steps will be taken to integrate Indian Knowledge Systems through online courses on receipt of instructions and Standard Operating Procedures(SOP)from AP State Council of Higher Education.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The courses offered by the college give a complete idea of the subjects, the students learnt and enable them face challenges of career confidently.

The institute is adopting all possible methods to focus on the attainment of programme outcomes and course outcomes as envisaged

by National Educational Policy-2020.

20.Distance education/online education:

The College does not offer any courses in Distance/Online mode.

However, the institution is planning to establish Study Centers of

various universities on the college campus.

There is no distance education study center in the college. But we have distance education enrolment center and examination center through which hundreds of candidates write examinations who otherwise wouldn't have the opportunity of pursuing education/knowledge.

Extended Profile

1.Programme

1.1

2

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

165

Number of students during the year

File Description	Documents
Data Template	View File

2.2

60

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3

34

Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	No File Uploaded	
3.Academic		
3.1	3	
Number of full time teachers during the year		
File Description	Documents	
Data Template	No File Uploaded	
3.2	0	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	06	
Total number of Classrooms and Seminar halls		
4.2	8400000	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	2	
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>The curriculum for degree programmes is decided by the affiliating University, which appoints a Board of Studies, usually from teachers who are engaged in teaching the same syllabus. The Board of studies carefully decides the syllabus, keeping in view of the</p>		

changes if education, needs of the industry and relevance to the times.

The curriculum is taken from the University website and in the beginning of the academic year a departmental plan is prepared by every department inserting important events, student activities and seminars etc., The departments while preparing annual plan gives space for National, International events, birthdays and commemoration of Inventors of Scientific Experiments and Ideas, and academic issues. These events offer students to know their importance and relate them to their studies.

The annual plan prepared by the departments is submitted to the Principal of the college through IQAC for scrutiny and approval.

The class teacher prepares individual annual plan in accordance with the curriculum and delivers the curriculum. The teacher prepares and maintains three academic records, namely, Annual Academic plan, Teaching Notes and Teaching Diary.

In addition to the above, the Commissionerate of Collegiate Education introduced a innovative Teaching Learning application for real time monitoring and data collection.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The examination and evaluation of students is done by the affiliated University norms. However in the evaluation process 25%marks are based on internal evaluation which consists of the performance in two mid-examinations and personal observation. The mid-examination is again a theoretical way of testing the students' ability of comprehension in the subject. The personal observation is based on his regularity, obedience, discipline and cordial relationship with his colleagues. The student is also tested his abilities in elocution, essay writing and quiz competitions conducted in connection with various occasions in the campus organized as per the academic calendar of the institution.

The institution follows Continuous Internal Assessment (CIA) as prescribed by the Commissionerate of Collegiate Education, A.P, Vijayawada in evaluation of students performance. The evaluation comprehensively assesses the overall performance of the students such as Field Trip, Seminar, Group Discussion, Quiz, Mid Semester Examinations, NSS and Clean and Green programme.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

60

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

46

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution follows the curriculum by the affiliating University which includes relevant subject papers and foundation

courses like Human Values and Professional Ethics ,Subject based foundation courses and ICT.

Human Values in the curriculum makes the students realize the sensitive issues like professional conduct, duties of a learner towards the teachers, institution, society, and nation.

Information and Communication Technology encourages the learners to use technology in learning, it also enables the teachers to use technology in teaching judiciously.

Leadership and Personality Development is also part of the curriculum, which gives skills to students to work as a team and to become future leaders.

Gender based topics are thoroughly discussed in anti-ragging cell, anti-sexual harassment cell and disciplinary cells of the college.

Judges, Advocates, Police officers and faculty constantly enlighten the students about the relevant acts and sections of punishment in case of gender abuse.

The college always tries to enlighten the students on cross cutting issues and mentor the students to go in a fair manner in the endeavours for attaining their physical goals and societal responsibilities.

The institution believes that issues relevant to professional Ethics, Gender, Human values, Environment and Sustainability play a pivotal role in shaping a students attitude.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

02

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

120

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

40

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has a mechanism for identifying slow learners and advanced learners. The subject teacher conducts regular tests and assesses the performance of the students. If a student continuously performs low in more than three tests, he will be identified as slow learner and will be given remedial coaching. If a student continuously performs well in at least five tests, he will be considered as advanced learner, and will be encouraged to peruse other Certified Courses also in the online mode like Swayam.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
180	18:1

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teachers carry out different activities discussed in the lesson plan with the involvement of students. For example, in case of History, the teachers conduct visits to the near by historical places, tourist places, popular places to give them firsthand knowledge.

The students belonging to arts and commerce are encouraged to visit the nearest commercial establishments and learn their working performance. This will give them knowledge about Economic conditions and business models.

Apart from the field visits to different places, the teachers encourage students to take part in group discussions about budget, crude oil price hike and inflation to know more about how these things impact them.

The teachers use PPT slides and YouTube videos wherever required and necessary to supplement the classroom teaching and learning.

From time to time, the teachers working in Govt. Degree Colleges across the State are instructed and oriented by the Academic Staff colleges under the Universities and conduct some seminars and workshops involving the faculty members as participants with an emphasis to make best use of ICT enabled tools in the classes. To meet the said purpose a virtual classroom was established in the college which is to be connected with high-speed fibre net.

Some of the teachers in the institution are well versed in using ICT and they make use of ICT class room available in the college and take classes using those technologies. Even students are encouraged to use ICT tools in learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers working in the institution are using ICT while taking classes and preparing E Content for the use of students. They also take online classes when the students are away from the institute.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

3

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

22

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adopts Continuous Internal Assessment mechanism for assessing the students in the choice-based credit system. There is a 75% of external evaluation by the University and 25% of internal assessment by the teachers. The 25% of assessment includes the performance in the mid examinations, assignments, seminars, study projects, quizzes and participation in extracurricular activities.

The Mechanism of Internal assessment in the institution is transparent and fair. It includes the participation of student in every activity and assignment. Before the commencement of the every semester the students are informed about the schedule of mid semester exams.

If a student happens to abstain for an exam, he will be given an opportunity to appear again and are test will be conducted for him. Further students are informed that their involvement in programmes of Social Outreach is also recorded and their

performance will be recorded.

The students are given tasks like Swach Bharath and Community awareness programmes like Clay Idols of Ganesh, to create responsibility towards environment. It addresses the involvement of students in every possible way.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

After the internal assessment is completed, students are encouraged to submit their grievances, if any, to the teacher concerned, duly following the feedback system.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The level of attainment of Program Outcomes, Program Specific Outcomes and Course Outcomes are measured using various indicators Throughout the semester of the academic year. The faculty records the performance of each student with the help of the specified course outcomes through a continuous evaluation process. The faculty provides home assignments to students, conducts internal tests, viva

voce, surprise tests, open book tests, quiz, projects etc. in order

to assess the Programme Outcomes and Programme Specific outcomes attained by each student. Some of the key indicators of measuring attainment are:

1. End Semester University Examination: Being an affiliated college

of Dr. B.R. Ambedkar University, Srikakulam, the students of Government Degree College are required to take examinations as per the semester and annual pattern set by the university, through which

the institution measures programme outcomes based on the course attainment level fixed by the programme.

2. Internal Assessment: The Internal Assessment constitutes 25%weightage of the total marks (100) in each subject. The students are given assignments which are designed in alignment with Programme Outcomes of the respective subject. Additionally, internal/class tests, quiz, viva etc. are conducted repeatedly in a semester to judge the performance of students on a regular basis.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

B. A. Course Outcome: 1. The B.A. graduates will be acquainted with the social, economic, historical, geographical, political, ideological and philosophical tradition and thinking.

Programme Outcome:

1. The students acquire knowledge in the field of social sciences, and

humanities which make them sensitive and sensible enough.

2. The B.A. graduates will be acquainted with the social, economic, historical, geographical, political, ideological and philosophical tradition and thinking.

3. The B. A. program enables the students to acquire the knowledge with human values and ethics fit for a society to deal with various problems in life with courage and humanity.

B.Com Course Outcome: Demonstrating inclusive knowledge of the areas related to Accounting, Finance, Human Resource Management, Marketing, Business Laws, Corporate Governance, Direct and Indirect Taxation, International Business etc.

Programme Outcome:

1. Learners will gain knowledge in the fundamentals of commerce and a deep understanding of all the courses undertaken.

2. Learners will be equipped to join the industry or setup own entities, peruse further professional and other courses.

The Institution assesses the programme outcomes and course outcomes periodically and recommends changes in the action plan.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

25

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gdcamadalavalasa.ac.in>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students of the institution prepared and distributed Ganesh idols to public in the vicinity to create awareness among the public about environment and the harmful effects of idols made of plaster of parries.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

40

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching - learning. The institution has 6 classrooms with a measurement of 400 squaremetres each and onefunctional ICT enabled classroom.All the classrooms are well furnished with benches and dual desks. Every classroom has four ceiling fans and sufficient LED lights.

The library has approximately 4000 books and regular news papers and magazines. The library has sufficient books to cater to the needs of the students, as per the courses available in the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is fortunate to have gym and sports facilities. The college has very good play ground suitable for Athletics and Cricket. Volley-ball, Badminton and Tennis, Open courts are also available. There is a separate room for Table tennis. Students are allowed to participate in all kinds of games and sports events after 3:00 pm in the campus and also in the early morning hours. The students are taken to sports competitions conducted by the affiliating university for university-level competitions and inter-university level competitions. Due to Covid-19 conditions such competitions have been very much restricted. There are sufficient facilities like auditorium, seminar-hall, public addressing system and projector facility for organizing these activities.

The institution has sufficient facilities for conducting sports and games. The institution has equipment for Tennis, Shuttle Badminton, Football and Cricket Kits for use of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is equipped with about 4000 books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has limited facilities with regard to IT.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

2

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	D. 10 - 5MBPS
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File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College is run by the state government grants towards salaries, purchase of equipment, books, computers and repairs/maintenance of the existing infrastructure of the college. The Government sanctions budget for water, electricity (WE), stamps, postage and telephone (SPT), other office expenses (OOE), travel allowance (TA) and internet charges on a quarter wise basis and institution also incurs expenditure on the above items on a quarter wise basis to the possible extent. The infrastructure items like dusters, chalk-pieces, broom sticks, dust-bins and academic records are purchased from the special fee fund of the college. The maintenance of laboratory equipment is met from laboratory fund and library maintenance is done from laboratory fund. The special fee is also used for incurring expenditure on

magazines, medical testing, audio-visual education, student welfare co-curricular activities. The tour expenses for taking students for study trips, projects, sports events and competitions at district or state level. The additional special fee collected from restructured course students is utilized for installation of infrastructure, purchase of equipment and maintenance of computer systems and accessories. Staff required for maintenance of physical facilities and academic support facilities is maintained with Government budget and available college funds. Sometimes alumni and philanthropists also offer helping hands in procuring certain items like RO plant, construction of toilets, installation of equipment in the seminar hall etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

92

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

3

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File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response: The College constitutes academic, administrative and financial committees for the present academic year with each committee comprising a convener, three lecturers and two student representatives. In this way the student representatives are imparted necessary knowledge to make decisions in an organization which makes them confident in taking decisions in their life. Each class has two representatives- one male and one female. The class representatives are elected by the class students. The class representatives elect chairman, Vice Chairman, secretary, joint-secretary and ladies' representative for the college which constitutes the student council. These staff council members are included in the student advisory committee. All issues can be discussed in the student advisory committee. Issues like facilities- water, toilets, bus, and scholarships are discussed in the advisory committee meetings and the decisions will be forwarded to the principal of the college for taking appropriate decisions. Student function dates are fixed in the student advisory committee and full-fledged student support is thus obtained for making these functions a grand success.

Institution facilitates students representation in all bodies wherever possible including in the academic and administrative committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response: The Alumni Association was registered with the No 211/2022. The

Association is active and conducts meetings quarterly and themembers are in touch with the institution in all important matters

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution follows its vision and mission in the areas of governance and includes all the teaching and non-teaching staff in decision making and implementation. All the staff members have been nominated to various committees to look after the administration and governance in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has decentralized responsibilities as part of its measures in administration and management. All the lecturers were nominated to various committees and assigned different responsibilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Presently the institution runs only two courses: one in commerce and another in commerce. With the changes in higher education, number of admissions in these two courses are dwindling. The institution will make every possible effort to increase admissions with changes in curriculum. The Institution is planning to introduce science and management

courses in a phased manner. The College would try to introduce at least one PG course in the coming years.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

They make the institutional bodies functional and effective the institution devised a mechanism in such a way that every lecturer looks after some responsibilities with proper monitoring by the Principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The faculty members are under going refreshment courses offerd by Universities and enrolling themselves in the Swayam courses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

08

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The teaching staff working in the institution under goes performance

appraisal by the Commissionerate of Collegiate Education,

AP, Vijayawada annually.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial audits of the institution get done by the Government of Andhra Pradesh periodically at regular intervals. The institution conducts audit whenever superannuation of the Principal takes place or there is change in the administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution is planning to approach the philanthropists

and members of Alumni Associations for mobilization of funds for utilizing for the development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes Best practices institutionalized as a result of IQAC initiatives.

Following are the examples of best practices institutionalized in the college as a result of initiatives by Internal Quality Assurance Cell through its regular meetings.

1. Introduction of certificate Courses: IQAC members suggested that augmentation courses need to be started in every department for year students. In addition to teaching regular syllabus as prescribed by the Affiliating University. By attending such augmentation courses the students would gain a better understanding of the concepts they are studying.

2. Lecture series: IQAC also suggested that a guest lecture series shall be started on topics such as Research methodologies, Journal publications, Impact factor, plagiarism detection etc. for all faculty members so as to promote research culture in the Institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC monitors and reviews the teaching-learning process regularly.

Based on feedback changes are introduced. IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes:

1. Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year.

2. Preparation of Curricular Plan for each Semester: The lesson plan is prepared by the faculty members for all the subjects taught by them. Enriching the curriculum with guest lectures

3. Evaluation of teachers by students: The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject give a clear idea about the problems faced by the students.

4. Student learning outcomes: The institute monitors the performance of the students regularly. It has specified procedure to collect and analyse data on student learning outcomes.

5. Semester system of examination for all courses.
Providing Question bank of various subjects to the students.
Effective internal examination and evaluation systems:

6. Students' result analysis: Institute analyzes the students' performance after the announcement of their semester results.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

C. Any 2 of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution adheres to the concept of gender equality and promotes the culture and ethics with this aim. The Women Empowerment Cell in the college conducts Gender Sensitization programmes every year, in the beginning of the academic year. The institution has separate toilets with running water for Girl Students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy

D. Any 1 of the above

conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor- based energy conservation Use of LED bulbs/ power efficient equipment	
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution disposes E Waste like condemned Computer parts, CDs, Floppies and other materials with proper care and responsibility. The institution disposes electrical items through Municipal authorities. Even news papers and old books are sold through tender system to buyers approved by the Government.

During Swach Bharath programme dried plants. Leaves and grass are dumped into compost pits in the college premises.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
--	------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	D. Any 1 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-	D. Any 1 of the above

reading software, mechanized equipment
**5. Provision for enquiry and information :
 Human assistance, reader, scribe, soft copies
 of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution provides a congenial environment for the tolerance and harmony towards cultural, linguistic, communal socio economic and other diversities. The students representing these sections are appointed in various committees to specifically address their concerns and grievances, if any.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and its employees to realize their sense of responsibility towards the Constitutional obligations: their rights under the law, and their duties and responsibilities as citizens of India

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates and observes events of national, International events and birthdays of Scientists, National Leaders, Freedom Fighters, Women personalities and other significant personalities who contributed to public good.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The institution is making all best possible efforts to practice innovative measures on its own.

1. The students of first and years write an English word every day along with its usage.

2. The students and staff members practice green practices in the college and plant a tree on every occasion conducted in the college.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is the only college in the district, and one of the oldest higher education institutes, which offers Humanities and Commerce courses in higher education. The college successfully managed to establish its presence even in the changing scenario, i.e raising importance to science and technology courses. In future the institution plans make its presence felt in the higher education by introducing new courses

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

GOVERNMENT DEGREE COLLEGE AMADALAVALASA

ANNUAL INSTITUTIONAL PLAN 2023-24

Month

Name of the Activity

Conducted by Department/Cell/Wing

Remarks

June

Commencement of Classes

Remedial Classes for First and Final Year

World Environmental Day

International Yoga Day

July

World Population Day

Department of Economics

August

Student Induction Programme

IQAC

Andhra Kesari Prakasam Jayanthi

Department of History

Vyavharika Bhasha Dinotsavam

Department of Telugu

September

International Literacy day

Department of Economics

World Tourism Day

Department of History

International Translation Day

Department of English

Gurjada Jayanthi

Department of Telugu

November

A P State Formation Day

Department of Telugu

International Accounting Day

Department of Commerce

National Educational Day

Department of Political Science

National Constitutional Day

Department of Political Science

December

National Consumers Day

Department of Commerce

Mid Sem Examinations

January-2024

Savitribhai Phule Birthday

Women Empowerment Cell

National Youth Day

Department of Economics

Netaji Subhash Chandrabose Birthday

Department of History

National Girl Child Day

Women Empowerment Cell

National Voters Day

Department of Political Science

February-2024

Sarojini Naidu Birthday

Department of English

International Mother Tongue Day

Department of Telugu

Remedial Classes

March-2024

International Women's day

Women Empowerment Cell

International Consumers Day

Department of Commerce

World Poetry Day

Department of English

April-2024

English Day

Department of English

Sri Sri Jayanthi

Department of Telugu